

Commercial trade waste application form

This application form is for businesses, institutions or organisations generating wastewater from food preparation and cleaning. Examples include retail food outlets, restaurants, take-aways, coffee shops, juice bars, ice cream shops, canteens, butchers, childcare centres, clubs etc. All businesses that discharge trade waste into the sewerage system are required to have a trade waste consent with South East Water.

Email tradewaste@sew.com.au Phone **03 9552 3662**
 Need an interpreter? **03 9209 0130**

Trade waste number Proposed trading start date ____ / ____ / ____

Important information

- Please ensure all sections of the form are completed.
- All works are required to be carried out by a licensed plumber.
- A trade waste application fee (as set out in the trade waste charges brochure) will be invoiced to you separately.
- Prior to the connection of any treatment apparatus to the sewerage system, a plumbing application must be lodged through southeastwater.com.au/propertyconnect or call **03 9552 3770**.

1. Business address where trade waste will be discharged

Shop/Factory/Street no. _____ Street name _____
 Suburb _____ Postcode _____

2. Business details

Australian Company Number (ACN) _____ Australian Business Number (ABN) _____
 Company name _____
 Business trading name _____

3. Business owners contact details

Mr/Mrs/Ms First name _____ Surname _____
 Position _____
 Phone _____ Email _____
 Would you like to receive trade waste invoices by email? Yes No
 Email for invoices _____
 Postal address for trade waste correspondence _____
 _____ Postcode _____

4. Contact details of the person responsible for trade waste management at this site (if different from above)

First name _____ Surname _____
 Position _____
 Phone _____ Mobile phone _____
 Email _____

5. The reason for making this application for trade waste consent (tick appropriate)

- New discharger (Proposed trading start date) Date ____ / ____ / ____
 Change of occupier or site operator (Proposed trading start date) Date ____ / ____ / ____

Please note: This will be the date trade waste fees will begin. For more information about charges visit southeastwater.com.au/tradewaste

6. Describe the type of business carried out on the site (e.g. restaurant, cafe, takeaway, ice cream shop, juice bar, canteen, butcher, childcare centre etc)

7. Maximum seating capacity approved by Council (if applicable)

Maximum seating _____

8. Complete the table below listing the number of kitchen fixtures discharging wastewater to sewer

Fixtures in the food preparation / kitchen areas	Allowance per fixture	Number of fixtures
Single sink	100 litres	
Double sink	200 litres	
Pot sink (deep bowl)	150 litres	
Milk sink	50 litres	
Cleaner's sink	50 litres	
Hand basin in kitchen area	50 litres	
Domestic dishwasher	200 litres	
Commercial dishwasher	500 litres	
Tunnel dishwasher	Determined on application	
Wok table (waterless) without continuous water flow	100 litres per burner	
Wok table with continuous water connection	200 litres per burner	
Steam 'Combi' oven	600 litres	
Garbage / bin wash (max. 20m ² unroofed)	200 litres	
Floor waste (food preparation area)	50 litres per floor waste	
Bain marie	50 litres	
Gas vat BBQ for duck and pork (per BBQ)	500 litres	
Glass washers*	100 litres	
Other:		

*Bar areas can and should discharge direct to sewer. If the bar is connected to the food and oil Interceptor then an allowance of 100L is to be made in sizing the Food and Oil Interceptor.

ALL ITEMS OF THE APPLICATION MUST BE COMPLETED TO ENABLE ASSESSMENT OF YOUR APPLICATION.

Completion of this form does not represent authorisation of discharge. Authorisation is provided in the form of a South East Water trade waste consent. This application must be signed below by a person who has the authority both to make the statements set out above and to give the following undertaking.

I undertake to South East Water that I have the authority to make the statements set out above and give the undertakings set out below. If South East Water accepts the occupier's offer contained in this application and issues a trade waste consent, the occupier will comply with all the requirements of the relevant trade waste consent, including the payment of all fees and charges.

Name of occupier _____ Position _____

Signature of occupier _____ Date ____ / ____ / ____

This form can either be:

emailed to:

tradewaste@sew.com.au

mailed to:

**Trade Waste
South East Water
PO Box 2268
Seaford VIC 3198 Australia**

Privacy statement. South East Water is collecting the information requested on this form for the purpose of providing goods and services to you and improving those goods and services. Without all or part of this information the goods and services may not be provided to you. This information will be handled in accordance with our legal obligations. You may request access to your personal information. The information may be disclosed to third parties in relation to the provision of goods and services, including South East Water's contractors assisting in the provision of these goods and services, Melbourne Water, the Minister or the Environment Protection Authority. For a copy of South East Water's privacy charter which describes in more detail how personal information may be used, or details on how to access your personal information, please visit southeastwater.com.au/privacy or contact **13 16 94**.