

INDUSTRIAL TRADE WASTE APPLICATION

e.g car wash/detailers, laundrettes, food manufacturing. Phone 9552 3662



(Office Use Only) Trade Waste number:

Received date: / /

Important Information

All applications must include the following:

1. A fully completed Trade Waste Application form;
2. A site plan; and
3. A Process and Instrumentation diagram (Trade Waste Treatment apparatus drawing), if appropriate.

If any plumbing works are to be carried out call the Property Development team on **131 694**.

A Trade Waste Application Fee (as set out in the Trade Waste Charges brochure) will be invoiced to you separately.

Note: All works are required to be carried out by a licensed plumber.

1. Provide the following information about the site from which Trade Waste will be discharged.

Shop / Factory no. street no.: _____ Street name: _____

Suburb: _____ Postcode: _____

2. Who is the occupier or operator of the site from which Trade Waste will be discharged?

Business Trading Name: _____

Company Name or Business Owner(s) full name(s): _____

Australian Company Number (ACN): _____ Australian Business Number (ABN): _____

Address for Trade Waste correspondence: _____

Postcode: _____

3. Who is the person responsible for Trade Waste management at the site?

Name (Mr/Mrs/Miss/Ms): _____

Position: _____

Phone: _____ Facsimile: _____

Mobile phone: _____ E-mail address: _____

4. The reason for making this Application for Trade Waste Agreement or consent: (Tick appropriate)

New discharger (estimate commencement date): _____ Date: / /

Change of occupier or site operator (state the changeover date): _____ Date: / /

Change to the nature or volume of the existing Trade Waste discharge

Agreement update requested by South East Water

Temporary discharge dates: _____ Start: / / Finish: / /

5. Describe the type of business carried out on site e.g. coin laundrette, food manufacturer.

Please continue to question 6. on next page.

9. Please provide a Process and Instrumentation Diagram which clearly shows the following:

- The major items of equipment in the treatment apparatus.
- The key characteristics of the major items of equipment which ensure that they function as intended (e.g. Volumes, materials of construction etc.)
- The instrumentation used to control the process and, in particular, any instrumentation used to record the characteristics of the final Trade Waste discharge to sewer.

10. Please provide a Site Plan which clearly shows the following: (preferably no larger than A3)

- North direction
- The address
- The location of fixtures (e.g. sinks) connected to the treatment apparatus
- The location of the treatment apparatus (e.g. petrol and oil interceptor)
- Sampling points
- The location of open areas connected to sewer
- Pumps and flow rates

This application must be signed below by a person who has the authority both to make the statements set out above and to give the following undertaking.

I undertake to South East Water that I have the authority to make the statements set out above and give the undertakings set out below. If South East Water accepts the Occupiers offer contained in this application, the Occupier will comply with all the requirements of any Trade Waste or Consent, including the payment of all fees and charges.

Name of occupier: _____ Position: _____

Signature of the occupier: _____ Date: _____

This form, together with the other documents detailed under 'Important Information' on the front page, can either be mailed to:

**Trade Waste
South East Water
Locked Bag 1
Moorabbin VIC 3189**

or deliver in person to:

**South East Water
20 Corporate Drive
Heatherton VIC 3202**

or email to:

tradewaste@sewl.com.au

Privacy Statement

South East Water is collecting the information requested on this form for the purpose of providing goods and services to you and improving those goods and services. Without all or part of this information the goods and services may not be provided to you. This information will be handled in accordance with our legal obligations. You may request access to your personal information. The information may be disclosed to third parties in relation to the provision of goods and services, including South East Water's contractors assisting in the provision of these goods and services, Melbourne Water, the Minister or the Environment Protection Authority. For a copy of South East Water's privacy charter which describes in more detail how personal information may be used, or details on how to access your personal information, see the website at southeastwater.com.au or contact **131 694**.